**Agenda**

**APHEO Capacity Building for Small Rural and Northern Health Units**

**Monday May 2, 1:30 p.m. –3:00 p.m.**

Chair: Deanna Morris Minutes: Shelly-Ann Hall

Participants: Chris Bowes (North Bay Parry Sound District Health Unit), John Cunningham (Leeds Grenville & Lanark District Health Unit), Wanda Goodridge (Leeds Grenville & Lanark District Health Unit ),Andrew Kurc (Peterborough County-City Health Unit), Alanna Leffley (Grey Bruce Health Unit), Peggy Patterson (Renfrew County and district Health Unit), Celine Pullen (Timiskaming Health Unit), Laura Zettler (Chatham Kent Health Unit), Shelly-Ann Hall (Huron County Health Unit), Renate van Dorp (Perth District Health Unit) Ali Artaman Designate (Windsor-Essex County Health Unit), Lee-Ann Nalezyty (Northwestern Health Unit), Crystal Palleschi (County of Lambton Community Health Services Department), Foyez Haque (Porcupine Health Unit)

**Teleconference Info: Renate van Dorp will host this teleconference. Teleconference Information: 1-866-518-0785 403573#**

| **Agenda Item** | **Discussion** | **Action** |
| --- | --- | --- |
| **1.1 Approval of Agenda** |  |  |
| **2.0 Approval of minutes** |  |  |
| **3.0 New Items** |  |  |
| **3.1 Terms of Reference** | * Changes to reflect new subgroups |  |
| **3.1 Group 1 Update: Workload is too Heavy/Unable to Apply New Skills** |  | Alanna |
| **3.2 Group 2 Update: Lack of Resources to Meet OPHS Requirements/Lack of Resources to Meet Program Evaluation Requirements** |  | Chris and Laura |
| **3.3 Group 3 Update: Professional Isolation/No Orientation for New Epidemiologists** |  | Crystal |
| **3.3 APHEO Conference Presentation in May** | * APHEO Abstract Update * Meet at Conference May 17 in the Afternoon | Alanna and Deanna |
| **3.4 APHEO and OAHPP’s** |  |  |
| **3.5 Air and Share** |  |  |
| **3.6 Teleconference** | * Any volunteers to host next teleconference and take minutes? |  |
| **4.0 Meeting Dates** | | |
| **4.1 2010 Meeting Dates** | **CHAIR AND MINUTE-TAKING ROLES** |  |