

APHEO Draft Workplan					
Goals	Action	Timeline	Deliverable	Who (Lead)	Status 2004/06/04
Enhance the use of epidemiology skills and knowledge in public health	Ensure epi skills are reflected in core competencies	2004-2007	Report	OPHA Core Competency Task Group with Nancy Day as Rep	Ongoing
	Incorporate the Skills Enhancement Program in Ontario Health Units	Feb-Dec, 2004	New modules reviewed	Patrick Seliske	Ongoing
			Sit on Ontario/National committee regarding role out		
			Dec. APHEO Education session re. Facilitation		
			New members recruited as facilitators		Ongoing
			Support materials (i.e. papers) reviewed		Ongoing
Increase the profile of APHEO to be a recognized leader in public health epidemiology	Develop position paper on SARS response	Feb-August, 2004	Committee struck	Brenda Guarda	
			Terms defined		
			Contractor hired		
			Position Paper Completed		
	Define core competencies for public health epidemiologists and establish certification process	2004-2005	Committee struck	Ruth Sanderson	
			Liaison with Carla and Health Canada established		Complete
			Core competencies defined		
	Participate in the development of the Canadian Public Health Agency	2004	Attendance at meeting of Pan-Canadian Public Health Education Initiative (Virtual School of Public Health)	Mary Lou Decou	Complete
			Other opportunities identified		Ongoing
	Provide a workshop on lobbying and advocacy for APHEO members	Feb. 2005?	Education session held at general meeting	Nancy Day	
	Participate in the development and implementation of integrated data systems	2004-2005	Sit on iPHIS Steering Committee	Sherri Deamond	Ongoing
			Ensure APHEO representation on sub-committees as appropriate		Ongoing
	Develop standards related to epidemiology	2004	Develop contract for completion of indicators	Mary-Anne Pietrusiak	Complete
			Secure funding for contract (London PHRED, HIUs, Health Canada or APHEO)		Ongoing
			Core Indicators for public health completed		
	Develop closer ties with national organizations that have overlapping missions such as CSEB and CPHA	2004-2005	List of options created for development of national public health epi organization	Lee Sieswerda	
			Letter written to CPHA and CSEB to let them know who APHEO is and the role we could play		
			Ideas sent to Carla Troy to enlist possible Health Canada support		
			Option of holding joint CSEB/APHEO conference investigated		Complete
			Article written for CSEB bulletin on ideas re. Above		
Increase the capacity to accomplish our mission	Develop a process to enhance APHEO's ability to respond to issues in a timely manner	2004	Committee struck	Adam Stevens (Philippa Holowaty and Julie Stratton)	Complete
			options for developing an APHEO position on issues (such as electronic voting, Exec power to make decisions, etc.) explored		
			Process for considering which issues to develop position papers on explored		
			Policy developed on how to produce an APHEO position on a given issue		
			Policy developed on how to decide which issues to produce position papers		
			Constitution updated to reflect policies		
	Review roles of executive	2004	Roles reviewed	Sherri Deamond	

	committee and consider expansion of executive		New positions considered (i.e. separate secretary/treasurer, membership, advocacy, past president, conference chair, health can rep,...)		
			New job descriptions written		
	Explore options for expanding capacity beyond volunteer participation of members	2004	Committee struck Proposal drafted on different options for expanding capacity (i.e. hiring full or part time employees, contracting tasks, secondments)	Brenda Coleman?	
	Encourage involvement of existing members	2004	Existing letter welcoming new members revised to encourage participation	Suzanne Sinclair	Complete
		2004/2005	Survey of members completed to determine barriers to participation	new Membership exec. position?	
		2005	Mentoring program established		
	Recruit targetted members such as CD & MOHLTC Epidemiologists	2004-2007	Membership drive expanded to include CD Epis	Suzanne Sinclair	Ongoing
Increase opportunities for professional development for members.	Initiate discussions with Field Epi program regarding feasibility of developing in-house field epi program for public health unit epis	2004	Telephone call made to Linda Pinaro	Mary-Anne Pietrusiak	Complete
	Communicate continuing education opportunities throughout membership	2004	On-line clearinghouse developed by Health Canada Link to Health Can Clearinghouse added to APHEO web site	Carla Troy	
Parking Lot Activities:					
Goal: Increase profile of APHEO...					
Under "Develop standards related to Epi", assist to revise Planning & Evaluation standard					
Secure funding for RRFSS in all health units					
Goal: Increase opportunities for PD...					
Work with Health Canada's Skills Enhancement program to develop modules for Epidemiologists					
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