



## APHEO

### Association of Public Health Epidemiologists in Ontario

*"To advance and promote the discipline and professional practice of epidemiology in Ontario public health units."*

[www.apheo.ca](http://www.apheo.ca)

<b>APHEO Executive Meeting</b>	<b>Date:</b>	Aug 6, 2015	<b>Chair:</b>	Lise Trotz-Williams
	<b>Time:</b>	1:30am – 3:30pm	<b>Recorder:</b>	Vidya Sunil
	<b>Call in details</b>	1.866.261.6767 Participant Code: 3022753#		
<b>Past and Present Executive</b>				Attendance
<b>President</b>	Gillian Alton	Oxford County Public Health	Regrets	
<b>Vice-President</b>	Lise Trotz-Williams	Wellington-Dufferin-Guelph Public Health	✓	
<b>Secretary</b>	Vidya Sunil	Haliburton, Kawartha, Pine Ridge District Health Unit	✓	
<b>Treasurer</b>	Kelty Hillier	Hamilton Public Health Services	Regrets	
<b>OCCHA Rep. &amp; Member at Large</b>	John Barbaro	Simcoe Muskoka District Health Unit	Regrets	
<b>OPHA Rep. &amp; Member at Large</b>	Emma Tucker	Halton Region Public Health	✓	
<b>aPHa Representative</b>	Celine Butler	Timiskaming Health Unit	✓	
<b>Past President</b>	Cameron McDermaid	Ottawa Public Health	✓	

	Agenda Item	Key Discussion Points	Conclusion or Action Items
1.0	Approval of agenda/additions	<ul style="list-style-type: none"> <li>Approved, with an addition of items 5.2 Surveillance related to death</li> <li>5.2 APHEO letter of support</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
2.0	Approval of Minutes (Mar 5th)	<ul style="list-style-type: none"> <li>Approved as is</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>3.0</b>	<b>Standing Business</b>		
3.1	President's Report (GA)	<ul style="list-style-type: none"> <li>Deferred until next meeting</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
3.2	VP Report (LTW)	<ul style="list-style-type: none"> <li>No new updates</li> </ul>	<ul style="list-style-type: none"> <li>Kelty to confirm whether our contract is done with Brick Host. Also get a confirmation in writing with respect to the final invoice</li> </ul>
3.3	Membership/secretary report (VS)	<ul style="list-style-type: none"> <li>No new updates</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
3.4	Financial report (KH)	<ul style="list-style-type: none"> <li>Deferred</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
3.5	alpha report (CB)	<ul style="list-style-type: none"> <li>CB is expecting due in December. The Exec would need to look for a new alpha rep.</li> </ul>	<ul style="list-style-type: none"> <li>CB to inquire with the board to see whether they would need an Epi in a management position as APHEO rep</li> </ul>
3.6	OPHA report (ET)	<ul style="list-style-type: none"> <li>There is a Health Equity working group which included both OPHA and alpha. No APHEO reps in this working group. The group decided to discuss this with the membership in the next GM agenda in Sept</li> </ul>	<ul style="list-style-type: none"> <li>VS to add this item to the GM agenda for Sept</li> </ul>
<b>4.0</b>	<b>Action Items from previous meeting(s)</b>		
4.1	2013 APHEO annual report (CM)	<ul style="list-style-type: none"> <li>Almost ready to go</li> <li>The exec discussed about sending a reminder to all sub group chairs to send the yearend report along with their updates for the last gen meeting</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
4.2	Confersense contract(GA)	Deferred	<ul style="list-style-type: none"> <li>GA to provide an update</li> </ul>
4.3	Planning ahead for 2016 Strategic Planning	<ul style="list-style-type: none"> <li>Deferred to next meeting</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

	Agenda Item	Key Discussion Points	Conclusion or Action Items
	(GA/All)		
4.4	2015 Conference	<ul style="list-style-type: none"> <li>Deferred</li> </ul>	<ul style="list-style-type: none"> <li>Have Conference/works hop as a standing Item in the agenda</li> </ul>
<b>5.0</b>	<b>New Business</b>		
5.1	ICES-derived cohort data accessibility	<ul style="list-style-type: none"> <li>CM will follow up with Doug Manuel.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
5.2	Additional website features	<ul style="list-style-type: none"> <li>Both recommended upgrades and price were discussed and a consensus was reached to go forward with both upgrades.</li> <li>Concern expressed for upgrade #1 by the exec (Workgroup private forum) that the general forum membership might miss out on beneficial discussions if those discussions are restricted to the private workgroup forums. The consensus was that the private forums would definitely be useful for discussion and circulation of administrative issues etc., but care should be taken to try to ensure that broader discussions of topics that would be of benefit to the general membership don't get 'hidden away' in those private workgroup forums.</li> </ul>	<ul style="list-style-type: none"> <li>LTZ to email the summary of consensus to Sherri Deamond</li> </ul>
5.3	APHEO letter of support for LDGP phase 2	<ul style="list-style-type: none"> <li>CM provided a background to the group. Exec agreed that endorsing the importance of the project on the basis of information gap is okay to be supported on a broader sense but it does not mean that one project is supported more than another. It was decided to sign the letter of support</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>6.0</b>	<b>Other Business</b>		
6.1	APHEO GM date change	<ul style="list-style-type: none"> <li>Due to the unavailability of some of the exec members the GM was moved to Sept 24th</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>7.0</b>	<b>Next Meetings / Adjournment</b>		
<b>Next Meeting: Sept 3 , 1.30 to 3.30pm</b>			