



APHEO

Association of Public Health Epidemiologists in Ontario

"To advance and promote the discipline and professional practice of epidemiology in Ontario public health units."

www.apheo.ca

APHEO Executive Meeting	Date:	Sept 03, 2015	Chair:	Gillian Alton
	Time:	1:30am – 3:30pm	Recorder:	Vidya Sunil
	Call in details	1.866.261.6767 Participant Code: 3022753#		
Past and Present Executive				Attendance
President	Gillian Alton	Oxford County Public Health	✓	
Vice-President	Lise Trotz-Williams	Wellington-Dufferin-Guelph Public Health	Regrets	
Secretary	Vidya Sunil	Haliburton, Kawartha, Pine Ridge District Health Unit	✓	
Treasurer	Kelty Hillier	Hamilton Public Health Services	Regrets	
OCCHA Rep. & Member at Large	John Barbaro	Simcoe Muskoka District Health Unit	✓	
OPHA Rep. & Member at Large	Emma Tucker	Halton Region Public Health	Regrets	
aIPHa Representative	Celine Butler	Timiskaming Health Unit	✓	
Past President	Cameron McDermaid	Ottawa Public Health	✓	

	Agenda Item	Key Discussion Points	Conclusion or Action Items
1.0	Approval of agenda/additions	<ul style="list-style-type: none"> Approved, with an addition of items 5.2 Upcoming GM 	<ul style="list-style-type: none">
2.0	Approval of Minutes (Mar 5th)	<ul style="list-style-type: none"> Approved as is 	<ul style="list-style-type: none">
3.0	Standing Business		
3.1	President's Report (GA)	<ul style="list-style-type: none"> GA accepted new position with BORN ON, will resign the president position. LTW will resume the President role until the new president is elected. Exec to discuss whether or not interim president would be elected. Nothing outstanding from GA to be transferred to the VP at the moment. OPHA had contacted GA about moderating a session in their fall forum. 	<ul style="list-style-type: none"> GA will discuss with LTW about taking up President role in the interim. GA will not be doing this, as not an exec member now. GA to follow up with ET.
3.2	VP Report (LTW)	<ul style="list-style-type: none"> Deferred 	<ul style="list-style-type: none">
3.3	Membership/secretary report (VS)	<ul style="list-style-type: none"> Discrepancies identified in the membership list exported from the website. Have emailed KH to see whether a list of paid member could be pulled to do a quality check. 	<ul style="list-style-type: none"> Will contact KH
3.4	Financial report (KH)	<ul style="list-style-type: none"> Deferred 	<ul style="list-style-type: none">
3.5	alPHa report (CB)	<ul style="list-style-type: none"> No meeting since the last. alPHa constitution states that the rep should be holding a non-union or management position CB had to resign. APHEO is not representing the HU but representing a professional association. CB will follow up for further clarification 	<ul style="list-style-type: none"> CB to inquire with the board to see whether they would need an Epi in a management position as APHEO rep
3.6	OPHA report (ET)	<ul style="list-style-type: none"> Deferred 	<ul style="list-style-type: none"> VS to add this item to the GM agenda for Sept
4.0	Action Items from previous meeting(s)		
4.1	2013 APHEO annual report (CM)	<ul style="list-style-type: none"> Will be able to circulate with the Exec soon for comments. 	<ul style="list-style-type: none">

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4.2	Confersense contract(GA)	No updates. KH and GA met to talk about the survey to membership. Will circulate the survey among exec for feedback. Hoping to have it send before GM to talk at the GM.	•
4.3	Planning ahead for 2016 Strategic Planning (GA/All)	• Good to have in the GM agenda	•
4.4	2015 Conference	<ul style="list-style-type: none"> • Deferred for final budget from KH. Chuck is willing to work with APHEO. • Call for workshop planning committee to go on the list serve soon. • Moving to conference centres from hotels would be an option to look in to. • Exec member in the planning committee would be a good idea. 	• Have Conference/works hop as a standing Item in the agenda
5.0	New Business		
5.1	ICES-derived cohort data accessibility	• Doug Manual can be invited as a speaker for Nov GM. CM will try to contact Doug.	•
5.2	GM	<ul style="list-style-type: none"> • Moved to Sept 24, 9.30 to 11.30 • No PD session this time, will go ahead with the business meeting 	•
6.0	Other Business		
		•	•
7.0	Next Meetings / Adjournment		
Next Meeting: Oct 1 , 1.30 to 3.30pm			