



APHEO

Association of Public Health Epidemiologists in Ontario

"To advance and promote the discipline and professional practice of epidemiology in Ontario public health units."

www.apheo.ca

APHEO Executive Transition Meeting	Date:	Nov 5, 2015	Chair:	Lise Trotz-Williams
	Time:	1.30 pm – 3:30pm	Recorder:	Vidya Sunil
	Call in details	1.866.261.6767 Participant Code: 3022753#		
Past and Present Executive				Attendance
President				
Vice-President	Lise Trotz-Williams	Wellington-Dufferin-Guelph Public Health		✓
Secretary	Vidya Sunil	Haliburton, Kawartha, Pine Ridge District Health Unit		✓
Treasurer	Kelty Hillier	Hamilton Public Health Services		✓
OCCHA Rep. & Member at Large	John Barbaro	Simcoe Muskoka District Health Unit		Regrets
OPHA Rep. & Member at Large	Emma Tucker	Halton Region Public Health		✓
aPHa Representative				
Past President	Cameron McDermaid	Ottawa Public Health		✓

	Agenda Item	Key Discussion Points	Conclusion or Action Items
1.0	Approval of agenda/additions	<ul style="list-style-type: none"> Approved as is 	<ul style="list-style-type: none">
2.0	Approval of Minutes (Sept 03)	<ul style="list-style-type: none"> Approved as is 	<ul style="list-style-type: none">
3.0	Standing Business		
3.1	President's Report	<ul style="list-style-type: none"> Nothing to report 	<ul style="list-style-type: none">
3.2	VP Report (LTW)	<ul style="list-style-type: none"> No VP updates. Website committee: Core indicators will be integrated with the new website soon. 	<ul style="list-style-type: none">
3.3	Membership/secretary report (VS)	<ul style="list-style-type: none"> As of Nov 11, 2015 there are 107 full members and 200 affiliates. 	<ul style="list-style-type: none">
3.4	Financial report (KH)	<ul style="list-style-type: none"> No financial updates. There are a few new registrations since October 2015 and this will be carried over to 2016 membership. 	<ul style="list-style-type: none">
3.5	alPHA report	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
3.6	OPHA report (ET)	<p>OPHA annual report released.</p> <p>ET represented APHEO at the OPHA Fall Forum as the moderator of the panel session <i>Science, Advocacy & the Public</i> with Former Health Minister David Caplan, Researcher Carole Clavier and Director of Evidence for Democracy Katie Gibbs.</p> <ul style="list-style-type: none"> 	<ul style="list-style-type: none">
3.7	Planning ahead for 2016 Strategic Planning (GA/All)	<ul style="list-style-type: none"> This should be on the radar for the incoming Exec. Should be discussed at the transition meeting. . All members would be involved in the quality assessment and evaluation. 	<ul style="list-style-type: none"> VS to put this as an agenda item for the transition meeting.
4.0	Action Items from previous meeting(s)		
4.1	2013 APHEO annual report (CM)	<ul style="list-style-type: none"> The report is complete and needs to be posted on the website. CM to get in touch with website working group. 	<ul style="list-style-type: none"> Remove this agenda item for future meetings.
4.2	Exec nomination committee updates	<p>President : James Macintosh Vice President: Vidya Sunil Treasurer: Wendy Piggott Secretary: Liz Corson aLPHA Rep: Emma Tucker OPHA Rep: Jasantha Naidoo OCHA Rep. & Member at Large : Deanna White Past President: Cameron McDermaid</p>	<ul style="list-style-type: none"> VS to send a doodle to plan transition meeting date

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		There was no voting situation. The transition meeting to be planned for January 2016.	
4.3	APHEO workshop planning committee updates	<ul style="list-style-type: none"> • First meeting is on Nov 7th. The chair for the workshop planning committee is Caitlyn Paget. The group will be connecting with Chuck from Confersense planning. APHEO membership survey results would be used by the planning committee. KH will support the planning committee in the beginning, but eventually will be taken over by WP. 	<ul style="list-style-type: none"> • VS to put workshop planning in the transition meeting agenda
5.0	New Business		
5.1	GM November 2015	<ul style="list-style-type: none"> • Change of time to 2-4 pm for the meeting. 	<ul style="list-style-type: none"> •
5.2	Letter to incoming PM re re-instatement of long-form census	<ul style="list-style-type: none"> • Long-form census will be reinstated. APHEO had sent a letter to congratulate the new government as well as to indicate our support for Bill C 626 to have a codified process for appointment of the chief statistician. 	<ul style="list-style-type: none"> •
5.3	Membership profile in current registration forms : Sherri's email	<ul style="list-style-type: none"> • Exec discussed the website group suggestion around having a section during the registration and membership renewal process where people can indicate their interests to join various subgroups. We had this feature in the previous website. 	<ul style="list-style-type: none"> • LTW to discuss this with the website group.
5.4	Auto -message re membership 'suspension' (whether it should be altered)	<ul style="list-style-type: none"> • The Exec approved that the term "default treasurer" should be removed from the auto-message. 	<ul style="list-style-type: none"> • LTW to bring it at the website group meeting
6.0	Other Business		
6.1		<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
7.0	Next Meetings / Adjournment		
<p>Next Meeting: APHEO transition meeting in January 2016, time and venue TBD</p>			