

Association of Public Health Epidemiologists in Ontario
Statement of Operations (January 1 to August 26, 2020)

REVENUE	2020 Budget	YTD
Membership Fees	\$16,000.00	\$13,563.80
Membership fees - paid in current year	\$13,000.00	\$13,563.80
Membership fees - paid for future year	\$3,000.00	\$0.00
Website Revenue (Job Postings)	\$50.00	\$0.00
APHEO Reserve (Incorporation) ¹	\$7,500.00	\$0.00
Conference/Workshop	\$37,200.00	\$0.00
APHEO Reserve	\$5,000.00	\$0.00
Sponsorships	\$2,200.00	\$0.00
Registrations	\$30,000.00	\$0.00
APHEO Reserve (Lawyer Contract Review)	\$1,500.00	\$1,500.00
Total	\$62,250.00	\$15,063.80

EXPENSES	2020 Budget	YTD
Nondiscretionary operational expenses	2020 Budget	YTD
Teleconferences & Meetings	\$1,117.72	\$670.93
GoToMeeting plan ¹	\$162.72	\$108.48
Executive Meetings	\$0.00	\$5.49
Strategic Planning Work Group	\$50.00	\$14.94
Membership Engagement Work Group	\$100.00	\$50.31
Website Committee	\$120.00	\$0.00
Social Media Work Group	\$350.00	\$0.00
Executive Transition Meeting	\$315.00	\$0.00
Other	\$50.00	\$491.71
Insurance & Memberships	\$4,250.00	\$4,233.03
Marsh Insurance	\$1,600.00	\$1,583.28
OPHA Membership	\$2,000.00	\$2,000.00
CSAE Membership	\$650.00	\$649.75
Website, Software & Supplies	\$3,925.00	\$1,124.35
Website Annual Fee	\$1,125.00	\$1,124.35
Website Maintenance, Enhancements	\$1,000.00	\$0.00
Software (Survey, AirTable)	\$1,750.00	\$0.00
Supplies (Courier Fees, Postage, etc.)	\$50.00	\$0.00
Total	\$9,292.72	\$6,028.31

Discretionary operational expenses	2020 Budget	YTD
Travel Support	\$500.00	\$0.00
Other expenses	\$1,175.00	\$456.86
Annual Report	\$300.00	\$0.00
Gifts	\$400.00	\$142.15
Miscellaneous	\$475.00	\$314.71
Total	\$1,675.00	\$456.86

Special Projects	2020 Budget	YTD
Conference/Workshop	\$37,200.00	\$3,390.00
Incorporation	\$7,500.00	\$1,345.55
Strategic Plan Consulting ²	\$5,000.00	\$0.00
Conference Planner Contract (Lawyer Review)	\$1,500.00	\$3,283.22
Total	\$51,200.00	\$8,018.77

Summary - January 1 to August 26, 2020	
Revenue	\$15,063.80
Non-discretionary operational expenses	\$6,028.31
Discretionary operational expenses	\$456.86
Special projects	\$8,018.77
Surplus (Deficit)	\$559.86
Summary of Assets (August 26, 2020)	
Bank account balance	\$87,563.25
Investor account balance	\$5,037.55
PayPal balance	\$1,000.00
Total	\$93,600.80

Revenue

So far in 2020, \$13,563.80 in revenue was generated from membership payments for 214 members. This does not include payments made in the fourth quarter of 2019 for 2020 membership.

Expenses

Nondiscretionary operational expenses to date include:

- GoTo Meeting monthly meeting cost.
- Teleconference costs for APHEO meetings categorized as 'Executive Meetings', 'Strategic Planning work group', 'Membership Engagement workgroup', and 'Other' (includes COVID-19 teleconferences).
- Annual membership fees for Marsh Insurance, CSAE, and OPHA.
- Annual website fee.

Discretionary operational expenses include:

- Gifts for retiring APHEO executive members.
- Exec transition meeting lunch.

For special projects, expenses include:

- Initial installment to Bond Associates for Conference Planning
- Lawyer review of conference planner contract and "Governance Review" related to Incorporation.

Notes:

¹GoToMeeting costs split with OPHE. Each association pays for their own toll-free usage. OPHE is invoiced quarterly.

²On April 25, 2019, the APHEO Executive approved a motion to reallocate, or earmark for