

Association of Public Health Epidemiologists in Ontario
Statement of Operations (January 1 to December 16, 2020)

REVENUE	2020 Budget	YTD
Membership Fees	\$16,000.00	\$16,533.76
Membership fees - paid in current year	\$13,000.00	\$14,038.35
Membership fees - paid for future year	\$3,000.00	\$2,495.41
Website Revenue (Job Postings)	\$50.00	\$100.00
APHEO Reserve (Incorporation) ¹	\$7,500.00	\$0.00
Conference/Workshop	\$37,200.00	\$0.00
APHEO Reserve	\$5,000.00	\$0.00
Sponsorships	\$2,200.00	\$0.00
Registrations	\$30,000.00	\$0.00
APHEO Reserve (Lawyer Contract Review)	\$1,500.00	\$0.00
Total	\$62,250.00	\$16,633.76

EXPENSES	2020 Budget	YTD
Nondiscretionary operational expenses	2020 Budget	YTD
Teleconferences & Meetings	\$1,117.72	\$772.83
GoToMeeting plan ¹	\$162.72	\$162.72
Executive Meetings	\$0.00	\$7.73
Strategic Planning Work Group	\$50.00	\$14.94
Membership Engagement Work Group	\$100.00	\$50.31
Website Committee	\$120.00	\$0.00
Social Media Work Group	\$350.00	\$0.00
Executive Transition Meeting	\$315.00	\$0.00
Other	\$50.00	\$537.13
Insurance & Memberships	\$4,250.00	\$4,233.03
Marsh Insurance	\$1,600.00	\$1,583.28
OPHA Membership	\$2,000.00	\$2,000.00
CSAE Membership	\$650.00	\$649.75
Website, Software & Supplies	\$3,925.00	\$1,124.35
Website Annual Fee	\$1,125.00	\$1,124.35
Website Maintenance, Enhancements	\$1,000.00	\$0.00
Software (Survey, AirTable)	\$1,750.00	\$0.00
Supplies (Courier Fees, Postage, etc.)	\$50.00	\$0.00
Total	\$9,292.72	\$6,130.21

Discretionary operational expenses	2020 Budget	YTD
Travel Support	\$500.00	\$0.00
Other expenses	\$1,175.00	\$456.86
Annual Report	\$300.00	\$0.00
Gifts	\$400.00	\$142.15
Miscellaneous	\$475.00	\$314.71
Total	\$1,675.00	\$456.86

Special Projects	2020 Budget	YTD
Conference/Workshop	\$37,200.00	\$3,390.00
Incorporation	\$7,500.00	\$1,345.55
Strategic Plan Consulting ²	\$5,000.00	\$0.00
Conference Planner Contract (Lawyer Review)	\$1,500.00	\$3,283.22
Total	\$51,200.00	\$8,018.77

Summary - January 1 to December 16, 2020	
Revenue	\$16,633.76
Non-discretionary operational expenses	\$6,130.21
Discretionary operational expenses	\$456.86
Special projects	\$8,018.77
Surplus (Deficit)	\$2,027.92
Summary of Assets (December 16, 2020)	
Bank account balance	\$88,432.71
Investor account balance	\$5,041.45
PayPal balance	\$1,077.38
Total	\$94,551.54

Revenue

- So far in 2020, \$16,533.76 in revenue was generated from membership payments for 262 members. This includes payments made in the fourth quarter of 2020 for 41 2021 memberships.
- \$100 in revenue was generated by an external job posting.

Expenses

Nondiscretionary operational expenses to date include:

- GoTo Meeting monthly meeting cost.
- Teleconference costs for APHEO meetings categorized as 'Executive Meetings', 'Strategic Planning work group', 'Membership Engagement workgroup', and 'Other' (includes COVID-19 teleconferences).
- Annual membership fees for Marsh Insurance, CSAE, and OPHA.
- Annual website fee.

Discretionary operational expenses include:

- Gifts for retiring APHEO executive members.
- Exec transition meeting lunch.

For special projects, expenses include:

- Initial installment to Bond Associates for Conference Planning
- Lawyer review of conference planner contract and "Governance Review" related to Incorporation.

Notes:

¹GoToMeeting costs split with OPHE. Each association pays for their own toll-free usage. OPHE is invoiced quarterly.