

APHEO

ASSOCIATION OF PUBLIC HEALTH EPIDEMIOLOGISTS IN ONTARIO

ANNUAL REPORT

2011

TO ADVANCE AND PROMOTE THE DISCIPLINE AND PROFESSIONAL PRACTICE OF EPIDEMIOLOGY IN ONTARIO PUBLIC HEALTH UNITS

20th Anniversary
1991 - 2011



PRESIDENT'S REPORT SUBMITTED BY ANNE MARIE HOLT

MAKING A DIFFERENCE IN PUBLIC HEALTH

In 1991, 14 Epidemiologists from across the province met in Etobicoke and the “Health Unit Epidemiologist Group” took root. Over the years, that group evolved into the Association of Public Health Epidemiologists in Ontario (APHEO), and in 2011 we celebrated our 20th anniversary.

We have accomplished great things in a short period of time. In the past 20 years, we have become a well-known and respected leader in public health both provincially and nationally.

The APHEO listserv, website, Core Indicators Project, our annual conferences and workshops among other initiatives have really shaped who we are, what we represent and the core business of the association.

In the past 20 years, we've grown from 14 to more than 200 members. Our most active members have gained valuable experience through leadership of the association, working

groups, and representation to external boards. We have all benefited from the hard work of those volunteers.

Our association has a highly skilled and committed membership and I am constantly impressed by the exemplary work of our members. It is your commitment to the practice of public health epidemiology in your day-to-day activities that allows APHEO to be recognized as a leader in public health.

I am pleased to report that in 2011 we made good progress with the renewal of APHEO policy and procedures; secured a vendor in the revitalization of the APHEO website and listserv technology; completed a Public Health Agency of Canada - Skills Enhancement Program module review on the topic of privacy; had a very successful conference and participated in the planning of the World Alliance for Risk Factor Surveillance (WARFS) Global Conference.

Here's to another 20 years of success for our group!

(continued on page 2)



2011 Award of Excellence

The Terry Delmore Award of Excellence is presented in recognition of outstanding contributions in the advancement and/or promotion of the discipline and professional practice of public health epidemiology in Ontario.

Terry Delmore was one of the first epidemiologists to work within the field of public health and was a founding member of APHEO. He was a highly respected “Epi”, who was a mentor to many epidemiologists. He gave freely of his time in order to help others.

Likewise, 2011 award recipient Dr. Susan Bondy is unparalleled in her dedication, support and contribution to the field of public health epidemiology in Ontario. Sue has been a member of APHEO for more than 10 years. She is very active on the listserv, never hesitating to provide extensive assistance on methodological or statistical queries.

Elaine Hector Student Award

The Elaine Hector Student Award is presented at the APHEO conference and is meant to recognize that students engaged in applied public health epidemiology are helping to shape the future of public health. The award is given to the author of the best student abstract submitted at the conference.

The student award was named after Elaine Hector, a good friend and active member of the association who passed away in 2009 from breast cancer. Elaine valued life-long learning and saw conferences as great opportunities to meet new people and learn new things.

The student award provides support for a student to attend the APHEO conference, which offers them the opportunity for the two things that Elaine Hector loved: learning and networking.



The 2011 award was presented to Sarah Collier. Sarah presented her work on the spatial distribution of congenital anomalies in NICU infants and the association with area level material deprivation at the 2011 APHEO Conference.

I would also like to extend my many thanks to the 2011 APHEO Executive Committee, Joanna Oliver – Past President (Acting Vice-President), Jason Garay – Vice President, Cameron McDermaid – Treasurer, Denis Heng – Secretary, Gamil Shahein – ALPHa Representative, Ali Artaman – OCCCHA Representative and Carmen Yue – OPHA Representative.



CONFERENCE PLANNING COMMITTEE REPORT

SUBMITTED BY STEPHANIE WOLFE AND ALANNA LEFFLEY

The 2011 APHEO conference took place at Horseshoe Valley Resort in scenic Horseshoe Valley just north of Barrie, Ontario from May 15-17, 2011.

**THERE WERE
18 ABSTRACT
PRESENTATIONS TO
SHOWCASE THE WORK
DONE BY VARIOUS
HEALTH UNITS**

Approximately 85 people participated in the two day conference to explore the themes of privacy, emerging data sources

and small area geography. In addition to two keynote speakers per theme, there were 18 abstract presentations to showcase the work done by various health units on these topics. The Elaine Hector Student Award for the top student abstract was presented for the first time by Elaine’s family to Sarah Collier. Dr. Susan Bondy was presented with the APHEO award of Excellence for her outstanding contributions to the association.

On the non-scientific side, the planning committee tried to minimize the environmental impacts by doing registration online, minimizing printed material, facilitating car-pooling and

room-sharing, avoiding bottled water and buying local, fair trade speaker gifts. The social highlights were the campfire reception on the Sunday evening complete with guitar playing and marshmallow roasting; discovering karaoke stars among us on Monday evening including Sonny and Cher and Billy Idol; and a mini-golf tournament in the rain for those with true grit. The uncooperative weather did not put a damper on the fun and success of the conference! Thank you to everyone who participated and especially to our fellow members of the planning committee: Cameron McDermaid, Shelly-Ann Hall and John Barbaro.



POLICIES AND PROCEDURES

As APHEO grows and evolves, so do the opportunities for participation and involvement in the broader public health community. In the past few years the association was fortunate to take on several large projects with external funding and APHEO is increasingly engaged by other stakeholders. This continues to highlight the need for development of new policies and procedures to address the logistics of overseeing such projects and funds and to guide our practice in a consistent manner. The ultimate goal is that each APHEO business practice be supported by a policy document and accompanied by a detailed procedure document.

As a result, the Executive has worked over the past couple of years on the development of several new documents in addition to the regular process of reviewing and updating the already existing policies and procedures.

At the general meeting held during the May 2011 Conference, the Executive proposed a change to the 'Issuing Policies and Procedures' policy. Specifically, a change to how policies and procedures are developed, reviewed and approved. Procedures will be separate from accompanying policies and will no longer require approval by a membership vote but rather be reviewed annually by the Executive. All new policies and revisions will continue to be brought to the membership for approval by a vote.

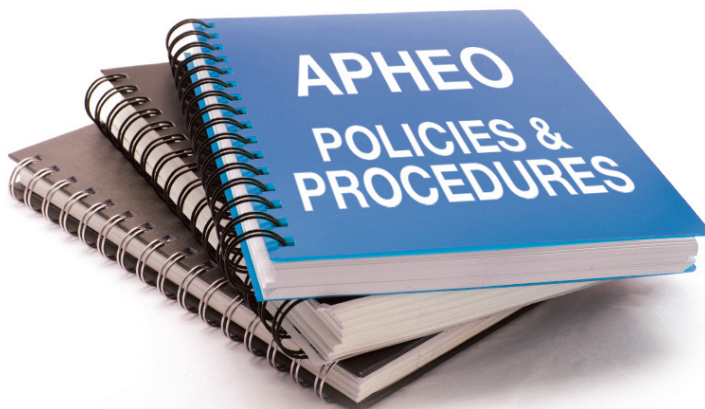
These changes will make the overall process more efficient and less cumbersome for the Executive and members as well. In addition, a standard format has been accepted for all policies and procedures to allow for quick cross-referencing between all the related documents.

So far, the following policies (and related procedures) exist: Issuing Policies and Procedures, Sponsorship; Travel Expenses; Membership Fees, Conference and/or Workshop Planning; Project Manager Roles and Responsibilities; Recruitment, Roles and Responsibilities of Working Group Members; Contracting of Services; Elaine Hector Student Award; and Conflict of Interest. All of these are posted on the APHEO website under 'APHEO Documents'.

In addition, a number of new policies (and related procedures) are in-development and will be brought to members for review and approval in 2012. These include: Job Postings for Non-Members; Financial Aid for Humanitarian Efforts; Records Management; and, Operations during Public Health Emergencies.



Jason Garay also served as Vice-President in 2011, but had to step down from his position early in the term. APHEO would like to extend a thank-you to Jason for his contributions to the renewal of the policy and procedures as well as the APHEO executive.



CORE INDICATORS WORKING GROUP

SUBMITTED BY SHANNA HOETMER

Established: February 1998

APHEO Members: Various APHEO members and members from the Ministry of Health and Long-Term Care, former Ministry of Health Promotion and Sport, the Institute for Clinical Evaluative Sciences (ICES), Statistics Canada, the Public Health Agency of Canada, Public Health Ontario (formerly the Ontario Agency for Health Protection and Promotion) and public health units.

Chair: Shanna Hoetmer, Regional Municipality of York

Purpose: To systematically define and operationalize a core set of health status indicators using, as a framework, an elaboration of the Ontario Public Health Standards. To promote the use of the indicators and encourage public health units and others to adopt the indicators as defined and generate them for their areas.

Sub-Groups: Healthy Eating and Active Living (Lead: Jennifer Skinner); Infectious Disease (Lead: Sherri Deamond); Injury and Substance Misuse (Lead: Suzanne Fegan); Reproductive Health (Lead: Mary-Anne Pietrusiak); Social Determinants of Health (Leads: Luanne Jamieson and Cameron McDermaid); and The Built Environment (Lead: Ahalya Mahendra).

2011 Accomplishments:

- In collaboration with Public Health Ontario, two documents were drafted and presented at the annual APHEO Conference: Alignment of the APHEO Core Indicators with the Ontario Public Health Standards and the Data Gaps in Public Health Indicators in Ontario. These documents will be finalized in early 2012.

- A contract position was created for an Epidemiologist – Indicator Development at Public Health Ontario to support the Core Indicators until the end of the 2011/12 fiscal year. The role of the epidemiologist was to support indicator revisions and provide input into Central Analytics in the areas of reproductive health, injury and the built environment among other activities.
- Core Indicators representatives were invited to attend and contribute to discussions on the:
 - Ontario Youth Population Health Assessment Roundtable
 - Locally Driven Collaborative Projects meetings on the Built Environment
 - Stakeholder Advisory Committee for the Child and Youth Health Indicators Report Project
- Presentations on the Core Indicators were also given at the:
 - Smoke-Free Ontario Scientific Advisory Committee Knowledge Exchange Forum, March 2011
 - World Alliance for Risk Factor Surveillance (WARFS) Global Conference, October 2011

Copies of the presentations are available on the APHEO Core Indicators website.

- A grant proposal was submitted to Public Health Agency of Canada for the Public Health Scholarship and Capacity Building Initiative for a two-year project (2012/13 and 2013/14 fiscal years)
- The following indicators were revised and posted to the APHEO Core Indicators website:
 - Pelvic Inflammatory Disease Morbidity
 - Screen Time
- In addition, resources were updated/added to the website:
 - Canadian Community Health Survey (CCHS)
 - Integrated Public Health Information System (iPHIS)
 - iPHIS Fields Not Currently in CRN 2.0
 - Promotional material for the Core Indicators
- The work of the Infectious Disease subgroup was completed in 2011





CANCER SURVEILLANCE FOR PUBLIC HEALTH WORKING GROUP

SUBMITTED BY ANNE-MARIE HOLT



Established: May 2011

Members: Anne-Marie Holt, Chair (APHEO), Mary-Anne Pietrusiak (APHEO), Clifford Ekwenpe (APHEO), Dr. Susan Bondy (APHEO), Ruth Sanderson (PHO), Hong Chen (PHO), Jeremy Herring (PHO), Beth Theis (CCO), Lorraine Marret (CCO), Haim Sechter (CCO).

This working group was established to facilitate health unit access to, and use of, good quality cancer-related data. And, to establish effective communication between Cancer Care Ontario, Public Health Ontario and the Association of Public Health Epidemiologists in Ontario. Areas of collaboration include training,

accessibility to data and data quality. In order to support implementation of the Ontario Public Health Standards as they relate to cancer prevention, the Working Group has been working towards establishing:

- a clear process whereby health units may obtain timely data, including data for areas smaller than the census division;
- mechanisms to train and support public health epidemiologists on cancer analysis techniques (e.g. workshops, webinars, etc.);
- a forum for member agencies to share findings, methods, and data quality issues.

In 2011, we welcomed some new members to the working group

including Clifford Ekwenpe (Windsor and Essex County Health Unit) and Jeremy Herring (Public Health Ontario).

2011 Accomplishments include:

- SeerStat training and Data Quality Workshop using the Ontario Cancer Registry, February 2011 <http://www.apheo.ca/index.php?pid=261#Cancer>
- Evaluation of training workshop [http://www.apheo.ca/resources/projects/SEERStat Workshop Evaluation Report Web.pdf](http://www.apheo.ca/resources/projects/SEERStat%20Workshop%20Evaluation%20Report%20Web.pdf)
- Established a SeerStat-Cancer Analysis Mentorship team, July 2011 <http://www.apheo.ca/index.php?pid=292>
- Developed workplan in areas of data access.



SEER*STAT CANCER MENTORSHIP GROUP REPORT

SUBMITTED BY ADAM STEVENS

In July of 2011 the SEER*Stat Cancer Mentorship Group had an initial meeting. The Group was created to assist with the training and support agenda of the Cancer Surveillance for Public Health Working Group (CSPHWG). The Mentorship Group is composed of volunteers from the Association of Public Health Epidemiologists in Ontario (APHEO) who have received SEER*Stat training and/or are experienced with the analysis of cancer data.

SEER*Stat is software created and maintained by the National Cancer Institute in the United States that helps generate statistics from cancer registries. It is designed to work with the Surveillance, Epidemiology, and End Results (SEER) data but is widely used to analyze data from other registries, such as the Ontario Cancer Registry.

The purpose of the SEER*Stat Cancer Mentorship Group is to support APHEO members in analyzing cancer incidence and mortality data using the SEER*Stat software. A website has been created (<http://www.apheo.ca/index.php?pid=292>) to assist with that process. The website includes key documents,

such as a hypertext linked list of members, meeting minutes, Terms of Reference, Frequently Asked Questions (FAQ), Workshop Presentations, and links to Cancer-Related Reports by Public Health Units. The FAQ, in particular, explains how to obtain a copy of the SEER*Stat CD and when and how to contact a member for assistance, as well as other information.

Mentors include:

Kathryn Bocking - Oxford County Public Health and Emergency Services; Stephen Drew - Region of Waterloo, Public Health; Clifford Ekwenpe - Windsor-Essex County Health Unit; Brenda Guarda, Simcoe Muskoka District Health Unit; Denis Heng - York Region Community and Health Services; Philippa Holowaty - Halton Region Health Department; Sarah Maaten - Middlesex-London Health Unit; Frank Shi - Eastern Ontario Health Unit; Adam Stevens - (Chair) Brant County Health Unit; Crystal Palleschi - County of Lambton Community Health Services Department; Mary-Anne Pietrusiak - Durham Region Health Department; Michelle Policarpio - Public Health Ontario; Renate vanDorp - Perth District Health Unit and Jacqueline Willmore - Ottawa Public Health.



EPIDATA EVALUATION AND REDEVELOPMENT PROJECT

SUBMITTED BY BRENDA GUARDA

Established: 2007

2011 Expert Panel Members: Camille Achonu, Anne Arthur, John Barbaro, Jason Garay, Brenda Guarda (Project Manager), Kathy Moran

Purpose: Evaluate the use and expansion of EpiData for the practice of public health epidemiology.

The EpiData software has capabilities which are applicable to and used by a variety of public health professionals across Canada in the areas of outbreak investigation and management as well as for chronic disease and risk factor surveillance.

2011 Accomplishments

- Following additional funding that was received from the Public Health Agency of Canada, the EpiData Project continued on until March 31, 2011. This gave the group ample opportunity to continue the promotion of EpiData as a valuable tool in the public health field.
- In partnership with the Canadian Alliance for Regional Risk Factor Surveillance (CARRFS), APHEO's EpiData Project team hosted a workshop - EpiData: The Relevance for Local/Regional Risk Factor Surveillance, February 16 and 17, 2011 at the Marriott Hotel (Eaton Centre). Thirty individuals from across Ontario participated in the workshop.

Jens Lauritsen, creator of EpiData, and Torsten Christiansen, EpiData



programmer came from Denmark to conduct the training. Objectives for the workshop included:

- Networking opportunities
- Gain knowledge regarding EpiData functionality via hands-on skill development, with a focus on chronic diseases and conditions
- Promotion of the EpiData Project, its software and CARRFS as an organization
- Train participants to use EpiData within their work organizations and to train others

This training session showed how EpiData can be used outside of outbreak management, specifically in the areas of chronic disease and risk factor surveillance.

The first evening of the Workshop provided participants with a review of APHEO's EpiData Project and an update of CARRFS' activities. The majority of the second day was dedicated to hands-on training with the EpiData software. To wrap up the workshop, a presentation by the Chair of the CARRFS' Training Working Group, Nawal Lutfiyya, reviewed the principles of a 'train the trainer' approach to bring back the skills gained from the Workshop to participants' organizations.

- An evaluation of the February EpiData/CARRFS workshop was conducted using FluidSurveys. Overall, the participants' responses were very positive. The Workshop was well organized, and the supporting reference materials and assistance provided throughout the Workshop were helpful. Respondents indicated that the hands-on practical application of EpiData was the most valuable.
- In March 2011, the Expert Panel released a report entitled A Decision Guide on the Uses and Applications of EpiData Entry and EpiData Analysis Software. The purpose of this document is to provide guidance on the uses and application of EpiData Entry and EpiData Analysis software.
- The EpiData Evaluation and Redevelopment Project ended as of March 31, 2011. As required, a final report was provided to PHAC which outlined the following:
 - Summary of all project accomplishments
 - Summary of challenges and lessons learned
 - Feedback on supports received from PHAC
 - Information on the sustainability of the project, given discontinued funding
- All Project deliverables are available on APHEO's website <http://www.apheo.ca/index.php?pid=47>





ONTARIO COUNCIL ON COMMUNITY HEALTH ACCREDITATION (OCCHA) REPORT

SUBMITTED BY ALI ARTAMAN

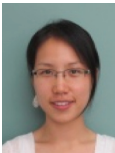
The Ontario Council on Community Health Accreditation (OCCHA) promotes accountability and excellence in public health programs and services. OCCHA's key initiatives for 2011-2012 include:



- Consultation with the Ministry of Health and Long Term Care to support measurement of the Ontario Public Health Organizational Standards, including the Emergency Management and Foundational Standards.
- Ongoing expansion and review of the new accreditation program, Advancing Quality in Public Health, including enhancements to the annual review process.
- Development and expansion of quality indicators and quality attributes in support of the OCCHA quality framework for public health units.
- Development and/or implementation of planning and reporting tools for public health units to facilitate preparation for and participation in the accreditation process.

OCCHA will continue its development of tools (evidence spreadsheet, identification of quality indicators) to support health units in their efforts to support continuous quality improvement, as well as their preparation for an accreditation survey. In addition, the OCCHA Board of Directors is reviewing the accreditation standards to ensure there are appropriate linkages with the Ministry of Health's organizational, foundational and emergency management standards.

OCCHA offers ongoing support to all health units through on-site presentations and program updates. For further information on the accreditation process, please contact Meighan Finlay, Executive Director, at meighanfinlay@occha.org.



ONTARIO PUBLIC HEALTH ASSOCIATION (OPHA) REPORT

SUBMITTED BY CARMEN YUE

The Ontario Public Health Association (OPHA) was established in 1949. The organization's mission is to provide leadership on issues affecting the public's health and to strengthen the impact of people who are active in public and community health throughout Ontario.

Transition in management leadership was a significant change for OPHA in 2011. Since assuming the position of Executive Director in April, Ms. Siu Mee Cheng has been working closely with the Board of Directors to address OPHA's fiscal challenges, strengthen the organization's capacity for advocacy and enhance the organization's outreach to membership. The goal is to revitalize OPHA and the process continues to be challenging. However, there is hope that the fresh

perspective and enthusiasm brought about by the new Executive Director could assist the new Board (elected in November 2011) in attaining this goal.

OPHA adopted two resolutions in 2011: sports injuries and water fluoridation in the community. A number of OPHA's work groups that are actively engaged in advocacy efforts include the Food Security Work Group, Environmental Health Work Group, Injury Prevention Work Group and the Build Environment Work Group. These work groups are highlighted in the OPHA 2010-2011 Annual Report: http://www.opha.on.ca/OPHA_2010-11AGM-Oct04-2.pdf.

OPHA partnered with Health Promotion Ontario (HPO) to organize the 2011

OPHA/HPO Fall Forum, which was held in October in Toronto. The forum provided a unique opportunity for public health professionals and members of other community agencies to share and learn from each other effective approaches to engage priority populations.

At the Annual General Meeting held in October (part 1) and November (part 2), OPHA adopted the resolutions to increase membership fees for the period of 2012 to 2015 and to create a new membership category for organizations. Although APHEO will not be participating in OPHA as a constituent society member for 2012-2013, APHEO will continue to collaborate with OPHA on issues of common interest.



WEBSITE COMMITTEE REPORT

SUBMITTED BY JASON GARAY

The APHEO website committee was reconvened in 2011 to take an in-depth look at the APHEO website, its functionality and utility to the end users of our organization and beyond. The website committee looked at the overall intended purposes of the website and its target users to determine whether the current site was meeting the needs. Through this review, the committee identified several areas where re-development of the website would not only refresh the online image of APHEO, but revitalize much of the functionality it offers. The committee made several recommendations to the Executive, including options for a new web layout, new resource management functionality and enhanced bulletin board functionality to complement the existing APHEOlist environment. A company has been contracted to carry out these recommendations on behalf of the committee and Executive and will focus on APHEO logo redesign as well as website redesign, content management system development and bulletin board functionality linked in with the APHEOlist listserv. The committee and the Executive are very excited to introduce these new developments as a continuing effort to keep APHEO's online presence both current and evolving to meet the needs of our membership.



BUILDING CAPACITY FOR SMALL, RURAL AND NORTHERN HEALTH UNITS (BCSRNHU)

SUBMITTED BY DEANNA WHITE

As mandated by the Ontario Public Health Standards it is the responsibility of Health Units to report on Foundational Standards so that public health programs and services are informed by evidence for effective public health practice.

However, it is fundamentally understood that Health Units have varying degrees of capacity to comply with these standards.

In response to these challenges, the purpose of the APHEO BCSRNHU is to promote collaboration among small, rural and northern Health Units to address some of the challenges and develop solutions in order to comply with the Ontario Public Health Standards. Currently, there are 11 participating health units.

Over the past year, the group has identified 5 challenges:

1. Workload is too heavy;
2. Lack of resources to meet foundational standards;
3. Lack of skills from staff to conduct program evaluation;
4. Professional isolation; and
5. No orientation for new Epidemiologists

For each challenge the group identified possible solutions. Currently, the group is going through a prioritization exercise to determine what challenges would have the largest impact based on need and capacity. During this exercise, recommendations to APHEO are also drafted.

For more information about the APHEO BCSRNHU sub-group please contact deanna.white@hnhu.org or Alanna Leffley at a.leffley@publichealthgreybruce.on.ca

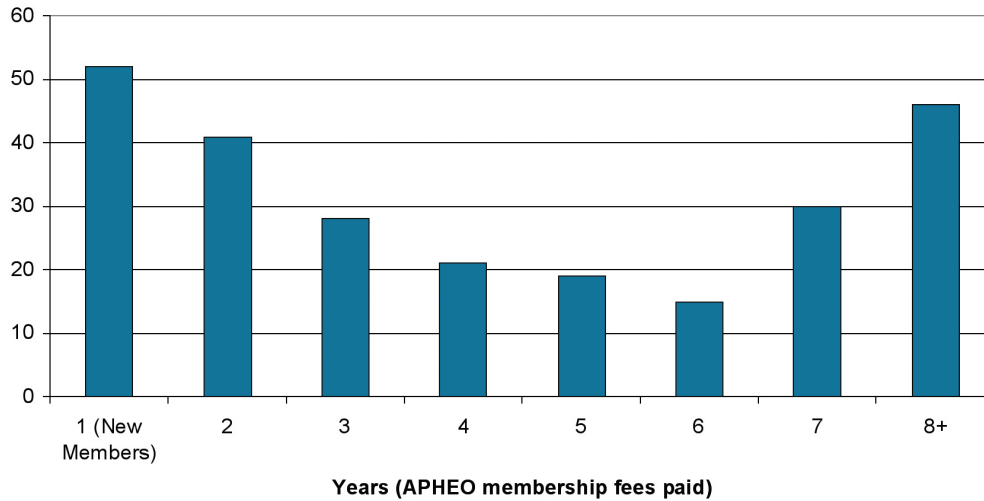


MEMBERSHIP REPORT

SUBMITTED BY DENIS HENG

In 2011, APHEO’s membership consisted of 252 members, constituting an increase over APHEO’s 2010 membership count of 222 members. APHEO’s 2011 membership included:

- 87 full members who represent 32 of the 36 health units in Ontario; and
- 165 were affiliate members who represent 59 different organizations, including 23 of Ontario’s health units, and 5 Local Health Integration Networks (LHINs).
- 21% of APHEO’s memberships were considered new to the organization (Figure)
- 44% of members have been part of APHEO for 5 or more years.



TREASURER’S REPORT

SUBMITTED BY CAMERON MCDERMAID



2011 was a year with a moderate amount of financial activity for APHEO. The 2011 conference showed a slight deficit, a module review contract with PHAC generated some revenue, and membership revenues were up from those projected in the 2011 budget. APHEO was able to maintain support for teleconferences aligned with educational sessions to defray meeting expenses. APHEO also engaged in a contract with Brickhost, our web site provider, to update and improve the web site to better serve the needs of the members.

The 2011 financial report (page 2), shows the revenues received and expenses incurred in 2011. Promotional expenses

were over-budget because of promotional materials and presentation expenses prepared for the 2011 WARFS conference and other initiatives. This material can be used in upcoming years. In general, budgeted amounts were under spent, in large part due to a safety margins around teleconference calls because it wasn’t known whether teleconference support could be maintained. The 2011 budget showed net revenue of \$6,125.96.

The assets and liabilities statement shows the overall financial state of APHEO. Liquid assets and GIC holdings amount to \$108,046.95 with an outstanding liability of \$5,160.00 from the website redesign contract for a balance of

\$102,886.95. The 2012 budget, like the 2011 budget, is a deficit budget with a projected deficit of \$30,520.44. It should be kept in mind that projects such as the 2012 workshop are intended to be revenue neutral, so the deficit balance portrays a “worst case” scenario. Funds totalling \$45,000 are encumbered in 2012 to guarantee funds for multi-year projects.

With projected expenses and encumbrances, APHEO is still well in the black going into 2013 and given that 2011 showed unprojected net revenue, the organization looks to be in good shape.

(continued on page 10)

TREASURER'S REPORT *(continued)*

APHEO ANNUAL STATEMENT 2011
February 12, 2012

Revenues	2011 Budget	2011 Year end
Membership	\$7,500.00	\$8,489.00
Website Revenue	\$500.00	\$300.00
PHAC privacy module	\$4,025.00	\$4,025.00
2011 Conference		\$31,088.00
Workshop 2010		\$720.38
Interest		\$18.21
Total	\$12,025.00	\$44,640.59

Nondiscretionary operational expenses		
Executive teleconferences	\$1,500.00	\$379.79
General meetings - teleconferences	\$1,080.00	\$729.53
General meetings expenses	\$1,000.00	\$0.00
Insurance	\$2,000.00	\$1,426.68
Website Maintenance	\$3,000.00	\$299.45
Postage		\$0.00
Total	\$8,580.00	\$2,835.45
		66.95%

Discretionary operational expenses		
Annual Report	\$750.00	\$367.25
Workshop planning	\$12,000.00	\$0.00
Gifts	\$500.00	\$0.00
APHEO Exec member travel support	\$1,200.00	\$0.00
APHEO rep attending constituent society meetings	\$1,200.00	\$0.00
Promotion	\$500.00	\$3,787.15
OPHA Membership	\$1,000.00	\$1,000.00
Mailing costs (Courier fees, postage, etc.)	\$20.00	\$0.00
Membership Drive	\$100.00	\$0.00
Student Sponsorship APHEO Membership and other	\$500.00	\$0.00
Elaine Hector Student Award	\$500.00	\$294.90
Software	\$500.00	\$288.08
On-line Registrations	\$100.00	\$0.00
Miscellaneous	\$500.00	\$372.67
Total	\$19,370.00	\$6,110.05
	\$7,370.00	17.10%

Revenues	2011 Budget	2011 Year end
Special Projects		
Incorporation	\$2,000.00	\$0.00
Website Review	\$1,000.00	\$0.00
Policy Review	\$1,000.00	\$851.98
Seerstat training		\$741.68
Epidata project windup		\$0.00
PHAC privacy module		\$1,520.43
Total	\$4,000.00	\$3,114.09

2011 Conference \$26,455.04

Summary of fiscal year 2011

Revenues	\$44,640.59
Expenditures	\$38,514.63
	\$6,125.96

APHEO ASSETS AND LIABILITIES (JAN 26, 2012)
February 12, 2012

Assets

Bank balance (Jan 26, 2012)	\$98,008.93
GIC	\$10,038.02
	\$108,046.95

Liabilities

Net Assets \$102,886.95

Projected 2012 Year end

Projected revenues	\$8,500.00
Projected expenses	\$39,020.44
Projected balance	-\$30,520.44

2012 encumbrances \$45,000.00

Encumbrances are commitments in the current fiscal year but which are not necessarily paid out in the fiscal year in which they're encumbered.

EXECUTIVE COMMITTEE MEMBERSHIP

President

Anne Marie Holt, HKPR District Health Unit

Vice-President

Jason Garay, York Region Public Health

Secretary

Denis Heng, York Region Public Health

Treasurer

Cameron McDermaid, Ottawa Public Health

Ontario Council of Community Health Accreditation (OCCHA) representative

Ali Artaman, Windsor-Essex County Health Unit

Ontario Public Health Association (OPHA) representative

Carmen Yue, Toronto Public Health

Past President and Acting Vice-President

Joanna Oliver, Halton Region Health Department

